

State of Illinois  
Department of Central Management Services  
Bureau of Personnel  
Springfield, Illinois 62706

**Supplementary Examination Announcement**

**PUBLIC SERVICE ADMINISTRATOR - 37015**

Monthly Salary Range: \$3116 - \$6820

Option 6B: Day Care Quality Assurance

General duties: Public Service Administrator option 6B administers regional Day Care Quality Assurance Program to achieve quality beyond compliance with day care standards; manages and directs the licensing administrator and day care providers on quality assurance; develops operational program policies and procedures; provides direct case consultation on individual or categories of day care provider cases to executive management; provides consultation and administrative direction to day care licensing representatives regarding ongoing child development issues; identifies classes of difficult day care cases which require special attention; monitors quality assurance activities within the region; supervises professional consultants.

Applicants meeting these stated requirements will receive a grade in the highest category:

Training and Experience: Requires possession of a Master's degree in early childhood development or early childhood education from an accredited college or university (no substitution permitted) plus three years of professional early childhood development experience such as a qualified Day Care Center Director, educator (pre-kindergarten through third grade), or day care center instructor, PLUS requires possession of a valid driver's license. Requires physical, visual and auditory ability to carry out assigned duties.

Tests and weights: Training and experience 100%.

Length of eligibility period: One year.

Counties in which positions are established: Champaign, Cook, Kane, Sangamon, St. Clair.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.

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**YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.**

Send a completed (CMS 100) application to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, Illinois 62706. Your training and experience will be evaluated from your application.

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**AN EQUAL OPPORTUNITY EMPLOYER**

Salary 12-2-05

Counties Updated 3-25-02

Grade Statement Added 5-07-02